

Website

Engineering Projects (India) Ltd.
(A Govt. of India Enterprise)

ADVT. NO. HRM/REC/06/2025

EPI, a 'Mini Ratna' Central Public Sector Enterprise under the aegis of Ministry of Heavy Industries, Govt. of India, engaged in execution of wide range of multi facet projects on turnkey basis in Power, Steel, Industrial, Civil & Infrastructure Sectors, requires the following Consultant/Expert for initial period of one year extendable maximum upto 3 years having qualification and experience as detailed below.

<u>Sl. No.</u>	<u>Post/Total Vacancies</u>	<u>Place of Posting</u>	<u>Requisite Qualification</u>	<u>Minimum Post-Qualification Working Experience</u>	<u>Upper Age limit as on last date of application</u>
1.	<u>Consultant/Expert (Human Resource)</u> at E7/E-8-level/Level-13A/14 Total Vacancy – 01	New Delhi	Regular full-time two-year MBA/MSW/Post Graduate Degree / Diploma or equivalent with Specialization in HR/Personnel Management / Industrial Relations/Labour welfare. Candidate holding additional degree in Law (LLB) will be preferred.	Minimum 20/22 Years post qualification experience in HR. The incumbent in the role of Head of Human Resources will hold full responsibility for leading and managing entire HR function. He should be well versed with Policy Formulation & implementation, Manpower Planning, Recruitment, Compliances, Industrial Relations, Succession Planning Disciplinary Matters, Training & Development, Wage & Salary administration, Establishment Matters including Reservation policy, Liaisoning with experience with Statutory Authority. The candidate should be able to drive capacity building through innovative learning and development initiatives.	64

The above qualification must be recognized by All India Council for Technical Education, University Grant Commission and/or any other Statutory Authority/Board.

Fixed Consolidated Remuneration:-

1. **For retired employees from Govt./PSUs-(Receiving Pension from Public Fund)** - Last Pay Drawn minus Pension.

2. **For retired employees from Govt./ PSUs-(Not receiving Pension from Public Fund) - Last Pay Drawn/2.**

or Rs. 1,30,000/- whichever is lower (for E-7 level/level -13A)

or Rs. 1,50,000/- whichever is lower (for E-8 level/level -14)

(Last Pay Drawn means Last Basic Pay + DA at the time of retirement)

How to apply:

- Eligible and interested applicants are required to apply only in Hard Copy which can be downloaded from EPI's Website www.epi.gov.in **(HRD-Current opening)** and sent to **ED (Contracts & HR), Core-3, SCOPE Complex, Lodhi Road, New Delhi-110003** by Courier/Post along with the self attested photocopies of the following documents.
 - a. Matriculation Certificate/Birth Certificate.
 - b. Marksheet of required qualification.
 - c. Certificate of required Qualification (Degree etc.)
 - d. Pay Pension Order (P.P.O)
 - e. Last Pay Drawn Certificate/ Last Pay Slip
 - f. Relieving Order/ Service Certificate issued by previous employer at the time of Superannuation.

Procedure for shortlisting of Applicants: The applications will be shortlisted for interview based on the following criteria:

- a) The applicants must fulfill the requisite qualification and requisite experience for applied post.
- b) On shortlisting, the list of shortlisted candidates will be hosted on EPI's website for information of all concerned and the shortlisted candidates will be informed for the date of interview through email.
- c) The list of selected candidates will be hosted on EPI's website.

General Conditions

- Mere submission of application will not entail right to be definitely called for interview/considered further for selection process.
- Incomplete applications or applications with partial information or non-submission of documents shall be rejected.
- EPI reserves the right to cancel / restrict / enlarge / modify the requirements advertised, if need so arises, without issuing any further notice or assigning any reason thereof. The number of vacancies can be modified as per requirement.
- No TA/DA will be paid either for interview in or for joining the post. Candidates have to arrange transport / accommodation themselves for this purpose.

- Addendum / Corrigendum of this advertisement will not be published in Newspaper. Please refer to the Company website (www.epi.gov.in) in this regard.
- Years of Services as freelance / self employed / own business (if any) shall not be considered as part of post qualification experience.
- Above posts are for an initial duration of 1 Year and further extendable till duration of the project or attaining age of 65 years whichever is earlier subject to satisfactory performance of the candidate and based on the requirement of Organization.
- If the information furnished by the applicants in any part is found to be false or incomplete or is not found to be in conformity with eligibility criteria mentioned in the advertisement, the candidature / appointment will be considered as revoked / terminated at any stage of recruitment process or even after joining, without any reference given to the applicant
- Mere fulfilling the essential qualification does not guarantee selection.
- The selected candidate will have no claim for regular appointment with EPI.
- All correspondence to the applicants will be made via E-mail on the E-mail ID provided by the applicants in the application form and any communication/corrigendum/notification related to any post of this advertisement will be uploaded on EPI's website only. No other mode of communication will be adopted.
- In case any ambiguity/dispute arises on account of interpretation in versions other than English, the English version will prevail.

The application duly signed and complete in all respects should be super scribed as “Application for the post of Consultant/ Expert (Human Resource).

No other means/mode of application will be accepted. The application submission is open from **9.30 AM on 30.07.2025 till 05.30 PM on 09.08.2025 and application received after due date will not be considered.**

All eligible applicants are requested to go through the detailed advertisement carefully to clear all doubts/queries before applying. Queries, if any are to be sent on the e-mail id epico@epi.gov.in / [Contact Recruitment Cell – 011-24361666](#)



इजीनियरिंग प्रोजेक्ट्स (इंडिया) लिमिटेड
ENGINEERING PROJECTS (INDIA) LIMITED
(भारत सरकार का उद्यम)
(A Government of India Enterprise)

नियुक्ति के लिए आवेदन / APPLICATION FOR ENGAGEMENT

1. कृपया रिक्त स्थानों को बड़े अक्षरों में भरें।
PLEASE FILL UP THE FOLLOWING BLANKS IN BLOCK LETTERS
2. जो कॉलम लागू नहीं है, कृपया उसकी ओर “लागू नहीं” अंकित करें।
PLEASE MARK N.A. AGAINST COLUMNS WHICH ARE NOT APPLICABLE TO YOU.

फोटो
PHOTO

1. आवेदन पद /Post Applied for _____
2. रोजगार दफ्तर पंजीकरण संख्या(यदि लागू हो तो)
Employment Exchange Registration No.(if applicable) _____

वैयक्तिक विवरण /PERSONAL DATA

1. नाम/Name _____
2. (a) पिता/पति का नाम और पेशा
Father's/Husband's Name and Occupation _____
(b) माता का नाम/ Mother's Name _____
3. पत्राचार के लिए पता /Address for Communication _____
_____ पिनकोड /Pincode _____
दूरभाष संख्या(यदि हो तो)/Telephone No.(if any) _____
4. स्थायी पता /Permanent Address _____
_____ पिनकोड /Pincode _____
मोबाइल नं./Mobile No. _____
ई-मेल /E-mail _____
5. आयु तथा जन्म तिथि (अंको व अक्षरों में)
Age & Date of Birth (In figures & words) _____
6. अधिवास राज्य/State of Domicile _____ राष्ट्रियता/Nationality _____
धर्म/जाति/Religion/Caste _____ लिंग: पुरुष/ स्त्री /Sex: Male/Female _____
वैवाहिक स्थिति /Marital Status _____
7. पहचान चिह्न /Identification Marks 1. _____
2. _____

8. परिवार का विवरण /Details of Family

व्यक्ति Particulars	नाम Name	आयु Age	पेशे का विवरण Details of Occupation	क्या आश्रित है या नहीं Whether Dependent or not
पिता/Father				
माता/Mother				
पत्नी/पति Wife/Husband				
सन्तान/Children				
भाई/Brothers				
बहन/Sisters				

9. मातृभाषा/Mother Tongue _____

भाषाएँ/Languages	पढ़ना /Read	बोलना /Speak	लिखना/Write

10. जानने वाली भाषाएँ/Languages Known:

11. क) क्या आप अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग/
भूतपूर्व सैनिक श्रेणी के हैं? (कृपया वर्ग स्पष्ट करें और पुष्टि अनुबन्ध करें) हाँ/नहीं
- a) Do you belong to SC/STOBC/Ex-Serviceman category
(Please specify category and attach proof) Yes/No
- ख) क्या आप विकलांग हैं? हाँ/नहीं
(कृपया श्रेणी स्पष्ट करें और पुष्टि अनुबन्ध करें)
- b) Are you physically handicapped? Yes/No
(Please specify category and attach proof)
- ग) क्या आप किसी बड़ी बीमारी से पीड़ित हैं? हाँ/नहीं
यदि हाँ, तो विवरण दीजिए
- c) Do you suffer from any major ailments? Yes/No
If yes, please give details.
12. भारत या विदेश में किसी विधि न्यायालय द्वारा क्या आप कभी गिरफ्तार/
दोषी सिद्ध किये गये हैं? यदि हाँ, तो कृपया विवरण दें हाँ/नहीं
- Have you ever been arrested/convicted by any Court of Law in India or abroad? Yes/No
If yes, please give details.
13. क्या आपके नाम पर कोई चौकसी मुकदमा/कानूनी मामले है? हाँ/नहीं
यदि हाँ, तो कृपया विवरण दें।
- Is there any vigilance case / Legal case in your name? Yes/No
If yes, please give details.

14. शिक्षा /EDUCATION

विश्वविद्यालय/कॉलेज/स्कूल का नाम Name of University/College/School	डिग्री/डिप्लोमा/ प्रमाणपत्र Degree/Diploma/ Certificate	श्रेणी / वर्ग और अंकों का प्रतिशत Class/Division & % ofMarks	पाठ्यक्रम की अवधि Duration of the Course	पास/उत्तीर्ण होने का वर्ष Year of Passing	पूर्णकालिक / Full time अंशकालिक / Part time

पेशेवर संगठनों की सदस्यता / Membership in Professional Associations _____

पाठ्येतर गतिविधियाँ और शौक / Extra Curricular Activities and Hobbies _____

(स्कूल, कॉलेज और अन्य कहीं से प्राप्त उपाधियाँ एवं पद)
(Include offices held and distinctions obtained in School, Colleges & elsewhere) _____

क्लब सदस्यता, यदि कोई हो / Club Membership, if any _____

तकनीकी/पेशेवर प्रशिक्षण /Technical/Professional Training

संगठन / Organization	से/from	तक/Till	प्राप्त वृत्तिका / Stipend Received	सीखे हुए विषय/व्यापार /subjects/Trade Learnt

15. नौकरी विवरण (अंतिम नौकरी पहले लिखिए)

EMPLOYMENT HISTORY (Put last job first)

[illegible]

16. आपकी पृष्ठभूमि/सेवा वृत्ति तथा चरित्र जानने वाले दो व्यक्तियों का संदर्भ, जिनका आपसे कोई रिश्ता नहीं।
Reference of two people, not related to you, who are well acquainted with your back ground/service career and character

क्रम संख्या Sl.No.	नाम Name	पता एवम दूरभाष संख्या Address & Telephone No.	पेशा Occupation

17. कृपया आपकी मुख्य शक्तियाँ एवं कमजोरियाँ स्पष्ट करें/ Please specify your major strengths & weaknesses.

क्रम संख्या Sl.No.	मुख्य शक्तियाँ Major Strengths	मुख्य कमजोरियाँ Major Weaknesses

18. क्या आपका कोई ररश्तेदार इजीनियरिंग प्रोजेक्ट्स (इंडिया) लिमिटेड/उसकी समनुषंगीयों में काम करता है? यदि हाँ तो, विवरण दें। हाँ/नहीं

Do you have any relative working with Engineering Projects (India) Limited/its subsidiaries?
If yes, Please give details.

नाम Name	नाम Work Location	पदनाम Designation	संबंध Relationship

19. क्या आप इसके पहले इजीनियरिंग प्रोजेक्ट्स (इंडिया) लिमिटेड/उसकी समनुषंगीयों में नौकरी के लिए आवेदन भेजा था? कृपया विवरण दें
Have you applied before for employment in Engineering Projects (India) Limited / its subsidiaries? Please give details.

20. क्या आपका वर्तमान नियोक्ता से कोई दायित्व (जैसे-सेवा करार/बन्धपत्र) है?
Do you have any liability (viz, service Agreement/Bond) with your present employer.
21. अगर आपका चयन हुआ तो कार्यभार ग्रहण करने के लिए आवश्यक समय।
If selected, time required for joining.
22. क्या भारत में कहीं भी नियुक्त किए जाने से आप सहमत हैं?
Do you agree to be posted anywhere in India?
23. क्या आप कभी विदेश में रहे हैं? अगर हाँ तो, उस देश का नाम, यात्रा का उद्देश्य तथा यात्रा की अवधि का उल्लेख करें।
Have you been abroad? If yes, please mention country visited, purpose and duration etc.
24. क्या आप कर्मचारी भविष्यनिधि योजना के सदस्य हैं? यदि हाँ, तो कृपया निम्नलिखित का लववरण दीजिए:
Are you a member of the Employees Provident Fund Scheme? If yes, please give the following:
- खाता संख्या/Account Number :
- आपके द्वारा दिया गया अंशदान की राशि / The Amount of Contribution paid by you :
- आपका मूल वेतन / Your Basic Pay :
25. आपके आवेदन के समर्थन में कोई अन्य जानकारीयाँ:
Any other information in support of your application:

घोषणा/DECLARATION

मैं एतद्वारा घोषणा करता / करती हूँ कि ऊपर दी गई सचूनाएं मेरे सर्वोत्तम ज्ञान और विश्वास के अनुसार सत्य है और मैं पूरी तरह से समझता हूँ कि यदि ऊपर दी गई कोई भी जानकारी झूठी पाई जाती है, तो प्रबंधन द्वारा बिना किसी नोटिस के मेरी सेवाएं किसी भी समय समाप्त की जा सकती हैं।

I hereby declare that the information furnished above is true to the best of my knowledge and belief and I fully understand that if any information given above is found false, my services are liable to be terminated at any time without any notice by the Management.

स्थान
Place : _____
दिनांक
Date : _____

हस्ताक्षर
Signature: _____
नाम
Name : _____